

**CELINA CITY BOARD OF EDUCATION  
ORGANIZATIONAL MEETING MINUTES  
HIGH SCHOOL LECTURE HALL  
JANUARY 9, 2023  
6:00 p.m.**

This meeting is a meeting of the Board of Education, in public, for the purpose of conducting the School District's business and is not to be considered a public community meeting.

The Celina City Board of Education met in their annual organizational session on January 9, 2023 at 6:00 p.m. in the Lecture Hall of the High School. President Pro Tem Bill Sell called the meeting to order and led those in attendance in the Pledge of Allegiance.

Mr. Huber, Mrs. Guingrich, Mr. Huelsman, Mrs. Vorhees and Mr. Sell answered the roll call.

**ELECTION OF OFFICERS FOR 2023**

**A. President**

1. Call for nominations – Mr. Sell opened the floor to nominations for President.

Mrs. Vorhees nominated Mr. Sell to serve as Board President for 2023. Mr. Huber seconded the nomination.

There were no other nominations.

2. Call for vote/Declaration of President

Mr. Huber	Mr. Sell
Mrs. Vorhees	Mr, Sell
Mr. Sell	Mr, Sell
Mr. Huelsman	Mr, Sell
Mrs. Guingrich	Mr. Sell

**B. Vice President**

1. Call for nominations – Mr. Sell opened the floor to nominations for Vice President.

Mrs. Guingrich nominated Mr. Huber to serve as Board Vice President for 2023. Mr. Huelsman seconded the nomination.

There were no other nominations.

2. Call for vote/Declaration of Vice President

Mr. Huber	Abstain
Mrs. Vorhees	Mr. Huber
Mr. Sell	Mr. Huber
Mr. Huelsman	Mr. Huber
Mrs. Guingrich	Mr. Huber

At this time, Mrs. Mawer administered the Oath of Office to Mr. Sell, Board President, and Mr. Huber, Board Vice President.

**23-01** The Board on a motion by Mrs. Guingrich, seconded by Mr. Huber, set the agenda as presented.

VOTE: Mr. Huber: Aye, Mrs. Guingrich: Aye, Mr. Huelsman: Aye, Mrs. Vorhees: Aye, Mr. Sell: Aye. Approved.

**APPOINTMENT OF BOARD LIAISONS:** Board President

1. Legislative – Bill Sell
2. Tax Abatement – Carl Huber
3. Community – Barb Vorhees
4. Head Start – Deb Guingrich
5. Student Achievement – Mark Huelsman

**23-02** On a motion by Mr. Huber, seconded by Mrs. Vorhees, the Board approved the presentation of the consensus agenda for the organizational session and the Establishment of Board meeting times and dates for 2023:

Establishment of Board meeting times and dates for 2023:

<u>DATE</u>	<u>TIME</u>	<u>DAY</u>	<u>PLACE</u>
January 12, 2023	6:00 p.m.	Thursday	H.S. Lecture Hall
January 19, 2023	4:30 p.m.	Thursday	Education Complex
February 13, 2023	6:00 p.m.	Monday	H.S. Lecture Hall
March 20, 2023	6:00 p.m.	Monday	H.S. Lecture Hall
April 17, 2023	6:00 p.m.	Monday	H.S. Lecture Hall
May 15, 2023	6:00 p.m.	Monday	H.S. Lecture Hall
June 26, 2023	6:00 p.m.	Monday	Education Complex
July 17, 2023	6:00 p.m.	Monday	Education Complex
August 14, 2023	6:00 p.m.	Monday	Education Complex
September 25, 2023	6:00 p.m.	Monday	H.S. Lecture Hall
October 16, 2023	6:00 p.m.	Monday	H.S. Lecture Hall
November 20, 2023	6:00 p.m.	Monday	H.S. Lecture Hall
December 18, 2023	6:00 p.m.	Monday	H.S. Lecture Hall

Authorize the Treasurer to:

1. Pay all bills as they are presented to her provided those funds are available in the appropriated accounts approved by the Board of Education.
2. Invest interim and/or inactive funds at the most productive interest rates whenever funds are available.
3. Request advances on local taxes due to the school district from the County Auditor when funds are available. (Along with the President of the Board of Education)

Resolution to establish a Board Service Fund for the Celina Board of Education in the amount of \$7,500.00. (Maximum allowable \$7,500.00)

Approve the following organizational resolutions:

1. Appointment of Dr. Ken Schmiesing and Michelle Mawer as purchasing agents for the school district during CY 2023

2. Authorize the Superintendent to employ such temporary personnel as needed for emergency situations. Personnel will be presented for approval by the board at the next meeting and/or special meeting.
3. Authorize the Treasurer and the Superintendent to attend professional meetings outside the school district for the benefit of the Celina City School District.
4. Authorize the memberships in the following organizations:
  - a. Ohio Association of School Business Officials
  - b. Buckeye Association of School Administrators
  - c. Ohio School Boards Association
  - d. American Association of School Administrators
  - e. American Vocational Association
  - f. Ohio Vocational Association
  - g. Ohio Trade & Industrial Education Association
  - h. Vocational Supervisors Association
  - i. Celina/Mercer County Chamber of Commerce
  - j. Grand Lake Safety Council
  - k. Northwest Ohio Educational Research Council
5. Authorize the payment of "out of pocket" expenses for the Tri Star Advisory Council members representing Celina City Schools.

After discussion of the agenda items with no items being requested to be removed, Mr. Sell called for the vote.

VOTE: Mr. Huber: Aye, Mrs. Guingrich: Aye, Mr. Huelsman: Aye, Mrs. Vorhees: Aye, Mr. Sell: Aye. Approved

Board declaration of insurance coverage: A board member is entitled to purchase and pay 100% of the premium for health, dental and vision.

	<u>HEALTH/Rx</u>		<u>DENTAL</u>		<u>VISION</u>	
1. Mrs. Guingrich	No	X	Yes___	No	X	Yes___
2. Mr. Huber	No	X	Yes___	No	X	Yes___
3. Mr. Huelsman	No	X	Yes___	No	X	Yes___
4. Mr. Sell	No	X	Yes___	No	X	Yes___
5. Mrs. Vorhees	No	X	Yes___	No	X	Yes___

With no other business, Mr. Sell adjourned the meeting at 6:13 p.m.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Treasurer

**CELINA CITY BOARD OF EDUCATION  
BOARD MINUTES  
DECEMBER 19, 2022  
HIGH SCHOOL LECTURE HALL  
6:00 p.m.**

This meeting is a meeting of the Board of Education, in public, for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

The Celina City Board of Education met in regular session on December 19, 2022 at 6:00 p.m in the High School Lecture Hall. President Deb Guingrich called the meeting to order and led those in attendance in the Pledge of Allegiance. Mr. Huber, Mrs. Guingrich, Mr. Huelsman, Mrs. Vorhees, and Mr. Sell answered the roll call.

**22-73** On a motion by Mr. Huber, seconded by Mr. Sell, the Board set the agenda as presented.

VOTE: Mr. Huber: Aye, Mr. Sell: Aye, Mr. Huelsman: Aye, Mrs. Vorhees: Aye, Mrs. Guingrich: Aye. Approved.

**RECEPTION OF PUBLIC**

Andy Mikesell – Middle School Principal, gave an update on the events at the Middle School.

Cheri Hall/Tressie Sigmond, CEA Co-Presidents – not present

Carol Henderson, OAPSE President – not present

**22-74** On a motion by Mrs. Vorhees, seconded by Mr. Huber, approved the presentation of the consensus agenda.

Treasurer's Report – Mrs. Michelle Mawer

1. Approve the minutes of the November 21, 2022 regular meeting. **Attachment I**
2. Approve the November Financial Summary Report showing \$4,712,894.21 in revenues and \$7,920,864.87 in expenditures. **Attachment II**
3. Approve the November 2022 checks written for \$5,634,925.90 **Attachment III**
4. Authorize the renewal of the school district's membership with the Ohio School Board Association. Membership is based upon ADM and equates to \$8,885 for calendar year 2023. **Attachment IV**
5. Approve the District's 5-Year Forecast and authorize the Treasurer to submit the same to the Ohio Department of Education. **Attachment V**
6. Approve Amendments to the FY 23 Permanent Appropriations. **Attachment VI**
7. Resolution authorizing the continued participation in the OSBA Legal Assistant Fund at a cost of \$250.
8. Approve to hire Tom Sommer as a Fiscal Consultant on a part-time, as needed basis, effective November 17, 2022.
9. Accept the following donation:  
\$2,053 from an anonymous donor for the High School Caring Closet.  
\$ 750 worth of supplies and money to pay student cafeteria charges from the Osgood Bank Charitable Committee

\$1,000 from Mercer County Civic Foundation for FBLA

Classified Report – Dr. Ken Schmiesing

**Personnel**

1. Approve to accept the resignation of Kalie Koester, Teacher Assistant @ Primary School – 187 days / 6.75 hours, effective 12/22/22. **Attachment A**
2. Approve a 60-day probationary contract for Sylvia Lehman, Cafeteria Worker @ Middle School, Step 0 / 186 days / 3.5 hours, effective December 1, 2022
3. Approve a change of contract for Amy Helman from Bus Driver @ Head Start – 139 days / 6 hours to Bus Driver @ Celina City Schools - 187 days / full route, effective 11/11/22, completed probation.
4. Approve a change of contract for Cherish Hartings, Teacher Assistant @ High School, requesting 3 deduct days for November 21, 22 and 23, 2022. **Attachment B**
5. Approve a change of contract for Kristen Kerns, Secretary @ Intermediate, requesting 2 deduct days for February 27 and 28, 2023. **Attachment C**
6. Approve to hire Cyndi Bowsher, Teacher Assistant @ Primary School, Step 2 / 187 days / 5.75 hours, effective September 6, 2022, completed probation.

Certified Report – Dr. Ken Schmiesing

**Personnel**

1. Recommend approval of the following substitutes for the 2022-23 school year:  
Alyssa Adams                      Gracie Chilcoat                      Paige Duncan  
Hanna Heitkamp                      Josephine Reinhart                      Kendra Stetler (Tri Star only)
2. Approve to accept the resignation of Shawn Snider as 5 – 12 Assistant Band Director and his supplemental contracts, effective 12/2/2022, due to his promotion to Technology Director. **Attachment 1**
3. Approve to accept the resignation of Sheila Gudorf, for the supplemental contracts of .50 FTE CMS Musical Director and CHS Spring Musical Director for the 2022-2023 school year, effective 11/30/22. **Attachment 2**
4. Approve to accept the resignation of Keith Gudorf, for the supplemental contract of .50 FTE CMS Assistant Director for the 2022-2023 school year, effective 12/1/22. **Attachment 3**
5. Approval of the following personnel for a Pupil Activity Program contract for the 2022-23 school year (pending proper certification)  
Nikki Barger, High School Musical                      CI IV 8 yrs. exp..
6. Approve a change of contract for Eric Dwenger, Teacher @ Middle School, requesting one deduct day for February 10, 2023. **Attachment 4**
7. Approve a change of contract for Nicole Etzler, Teacher @ Middle School, requesting one deduct day for January 17, 2023. **Attachment 5**
8. Approve a change of contract for Megan Highley, Intervention Specialist @ Middle School, requesting three deduct days for March 17, 20, and 21, 2023. **Attachment 6**

**Resolution:**

1. Approval of the 2023-24 School Calendar **Attachment 7**
2. Approval of the 2022-2023 District Gifted Education Policy **Attachment 8**

**Head Start**

1. Head Start monthly report **Attachment 9**

**Tri Star**

1. Approve the Tri Star Advisory Board Referral #133 to purchase a 2022 Torchmate CNC Plasma Table at a cost of \$45,093. **Attachment 10**

After discussion of the consensus agenda, with no items requested to be removed, Mrs. Guingrich called for the vote:

VOTE: Mrs. Vorhees: Aye, Mr. Sell: Aye, Mr. Huelsman: Aye, Mr. Huber: Aye, Mrs. Guingrich: Aye Approved

**OTHER BUSINESS BY BOARD/ADMINISTRATION**

Appointment of a President Pro Tem to serve until a President is elected for 2023.

22-75

On a motion by Mrs. Guingrich, seconded by Mr. Huber to appoint Bill Sell.

VOTE: Mrs. Vorhees: Aye, Mr. Sell: Aye, Mr. Huelsman: Aye, Mr. Huber: Aye, Mrs. Guingrich: Aye Approved

**INFORMATIONAL ITEMS**

January Organizational meeting will be held on January 9, 2023 at 6:00 p.m. in the High School Lecture Hall.

Facilities Update – crushed and removed all concrete to use later in the project; approve budget and will go out for bids after the first of the year for the Elementary School Project; 3D model is being created.

Curriculum Update – Reaching the Students grant can be used to pay for a coach which is very beneficial; January 3<sup>rd</sup> is the staff inservice date.

**EXECUTIVE SESSION – O.R.C. §121.22(G)**

22-76

On a motion by Mr. Sell, seconded by Mrs. Vorhees, that the following resolution be adopted:

**WHEREAS**, as a public board of education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

(1) To consider one of more, as applicable, of the **check marked** items with respect to a public employee or official:

1.  Appointment.
2.  Employment.
3.  Dismissal.
4.  Discipline.
5.  Promotion.
6.  Demotion.
7.  Compensation.
8.  Investigation of charges/complaints (unless public hearing requested).

(2) To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.

(3) Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

- (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- (5) Matters required to be kept confidential by federal law or rules or state statutes.
- (6) Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Celina City School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item(s) listed above.

And the roll being called on its adoption, the vote resulted as follows:

VOTE: Mrs. Vorhees: Aye, Mr. Sell: Aye, Mr. Huelsman: Aye, Mr. Huber: Aye, Mrs. Guingrich: Aye    Approved

Thereupon, the President declared the resolution adopted.

At 6:44 p.m., the Board went into executive session with the following persons present: Board Members, Mrs. Mawer, Dr. Schmiesing.

The President declared the meeting back into regular session at 8:36 p.m.

With no other business, Mrs. Guingrich adjourned the meeting at 8:37 p.m.

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Board President

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Treasurer